

Possible Constitution

NAME

The Organisation shall be known as The Free University of Glasgow (hereinafter referred to as 'The Organisation').

OBJECTS

The objects for which the Organisation is established are to promote any charitable purposes for the benefit of the inhabitants of Glasgow and environs, and in particular the advancement of education, and the relief of poverty and distress.

POWERS

The Organisation shall pursue its objects through the provision of facilities for the use of its members, the setting up of meetings, working parties, projects and joint activities with other organisations pursuing similar charitable objects. The groups shall have the power to raise funds, employ staff, purchase property and do all things necessary for the fulfilment of its objects.

MEMBERSHIP

Membership of the organisation shall be open to all persons over the age of 18. Persons may apply for membership through the management committee and the level of membership shall be determined by agreement at the Annual General Meeting. Members shall have the right to participate in all of the activities of the organisation and to make use of its facilities. An individual's membership may be terminated by agreement of the management committee. In this case, an individual would have the right of appeal to an annual or general meeting before a final decision is made.

General Meetings

THE ANNUAL GENERAL MEETING

The Annual General Meeting shall be held in November of each year. The business shall include:

1. The consideration of the Annual Report of the work of the Organisation prepared and presented by the Management Committee.
2. Consideration of the annual Statement of Accounts.
3. The election of honorary officers and of the Management Committee.
4. The conduct of other business as may be necessary, for example alterations to the constitution and the discussion of Organisation policy. Each member shall have one vote. At least 28 days public notice shall be given of the Annual General meeting.

EXTRAORDINARY GENERAL MEETINGS

Extraordinary General Meetings can be called at any time during the year to discuss alterations to the constitution and any urgent business requiring a decision by the general membership. 28 days notice must be given of such meetings.

A general meeting may be convened by the management committee or by request of one-quarter of the membership or 20 members, whichever shall be less. A quorum of 20 people or one quarter of the membership, whichever shall be less, is necessary for business to proceed.

THE MANAGEMENT COMMITTEE

The Management Committee shall be elected initially by a general meeting of members and thereafter by the Annual General Meeting. The Management Committee shall comprise of not less than 5 and not more than 10 members. The Management Committee shall include the posts of Co-ordinator, Secretary and Treasurer. The committee shall be collectively responsible to the membership for the day-to-day running ~~*****~~ of the Organisation, the appointment of staff and the keeping of a register of membership and financial accounts. Members of the Management Committee shall be eligible for re-election at Annual General Meetings. The maximum term of office for a member of the management committee shall be 3 years. A minimum of 12 meetings per year shall be held by the Management Committee. The quorum for a Management Committee shall be 3 members.

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PROPERTY

The title to all heritable property, or the lease of any property which may be acquired by or for the purposes of the Organisation shall be taken and shall thereafter stand in the name of the Co-ordinator, Treasurer and Secretary of the Organisation and their successors in these respective offices.

FINANCE

The funds raised by the Organisation can only be used to further the objects of the Organisation. The Management Committee shall be collectively responsible for the maintenance of financial records, the opening of a bank account, and the allocation of funds. The treasurer shall be responsible for the day-to-day maintenance of financial systems and the preparation of accounts for the general meeting. The management committee shall determine which of its membership shall be authorised to sign cheques on behalf of the organisation. The Organisation's financial year shall run from 1st April to 31st March. The Annual General Meeting shall appoint an auditor for the accounts.

DISSOLUTION

The Organisation may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a properly convened General Meeting, of which 28 days notice has been given including the business to be discussed. Such resolution may give instruction for the disposal of any assets held by or in the name of the Organisation, provided that if any property remains after the satisfaction of all debts and liabilities such property shall be given or transferred to such other charitable institution or institutions having objects similar to some or all objects of the Organisation, as the General Meeting may determine.

ALTERATIONS TO THE CONSTITUTION

Alterations to the constitution shall receive the assent of not less than two-thirds of those present and eligible to vote at a properly convened General Meeting; of which 28 days' notice has been given, including the business to be discussed.